



SKILLS FOR GROWTH SME

# APPRENTICESHIP SPECIALIST

Whether from the perspective of a training provider, SME owner or at employee level, apprenticeships are an empowering use of time and energy. Apprenticeships are available to anyone and everyone, whether you're already in work or looking to get a foot in the door. Covering national and industry recognised qualifications from entry level to master's degree equivalent learning, apprenticeships can help springboard employees into their careers and upwards, all while earning wages at the same time as studying.

## How we can help

Skills for Growth – SME Support has a dedicated Apprenticeship Specialist sitting within our Skills Advisory team, available to assist individuals with all enquiries relating to:

- Finding an apprentice or apprenticeship to match your needs
- Liaison with the apprenticeship levy matchmaking service where appropriate
- Finding the right training provider for your learning experience
- 75% of businesses report that apprenticeships helped to improve their product or service, and over 90% of apprentices in the UK currently go into work or further training. The evidence shows that apprenticeships work and as we move through times of great change, apprenticeships can provide a practical and sustainable avenue for filling skills gaps and developing a future-proof workforce for tomorrow's world.

## STEP 1

### EXPLORING THE OPTIONS

Start by consulting with our Apprenticeship Specialist and explore all relevant learning pathways and support available to you. Our specialist will then establish a match between you and an appropriate training provider offering courses relevant to your needs.

## STEP 2

### UNPACKING THE APPLICATION PROCESS

Our specialist will assist you through the application process and preparations in the lead up to your apprenticeship, including liaising with the apprenticeship levy matchmaking service and exploring your eligibility.

## STEP 3

### STARTING YOUR APPRENTICESHIP

We will provide end-to-end support, from initial consultation to the commencement of your apprenticeship, to ensure a smooth and successful start. Any questions or concerns about your apprenticeship are welcome beyond this point.

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